



# UNIVERSITY OF MAURITIUS

## ENROLMENT OF STUDENTS ON CERTIFICATE IN TOWN & COUNTRY PLANNING PROGRAMME – 2009/2010

### INFORMATION AND INSTRUCTIONS TO APPLICANTS

(Applicable to Mauritian Nationals)

**IMPORTANT NOTE: APPLICANTS ARE STRONGLY ADVISED TO READ THE INSTRUCTIONS BELOW VERY CAREFULLY BEFORE FILLING THEIR ONLINE APPLICATION FORM**

#### 1. GENERAL

- (a) Before filling the online Application Form, applicants are advised to read carefully the 'General Information to Students' and 'Information on Programmes' handbooks 2009/2010 available for consultation at the University and on its website at the following address: <http://www.uom.ac.mu/admissions>
- (b) Applications are invited only for the Certificate in Town and Country Planning programme.
- (c) Applicants should send, by registered post only, to the Admissions and Student Records Office, Engineering Tower, University of Mauritius, Réduit, a printed and signed Online Application Form as per instructions, together with a Bank Office Cheque or a Postal Money Order (drawn to the order of UNIVERSITY OF MAURITIUS) of Rs 1 000 representing a non-refundable Application Fee. **Applicants should also submit photocopies of their educational certificates and other supporting documents.**

#### 2. ENTRY REQUIREMENTS

Please refer to the 'General Information to Students' and 'Information on Programmes' handbooks 2009/2010 for the General Minimum Entry Requirements and the Specific Programme Requirements.

#### 3. INFORMATION ON PROGRAMMES

Information on programmes is available in the 'Information on Programmes' handbook 2009/2010 and on the University's website. Applicants are advised to read the information on the programme to find out about the **specific programme requirements, objectives and duration** of the programmes to ensure that it suits their needs

#### 4. FEES

The University reserves the right to review **General Fees, Tuition Fees and other charges** for any given year prior to the beginning of such year. **By accepting a seat at the University, the student undertakes to pay all such fees and as and when claimed.**

##### 4.1 TUITION FEES

Tuition Fees payable for this programme is **Rs 39 600** (i.e. Rs 1 200 per credit).

Payment facilities will be available upon request only for tuition fees.

**NOTE:**

- Tuition Fees are exclusive of general fees. Candidates are strongly advised to consult the following website address regarding loans guaranteed by Government under the guaranteed Student Loan Scheme – <http://kdf.intnet.mu>
- A discount of 5% on Tuition Fees will be provided to students paying the whole amount of tuition fees for the academic year upon registration.
- Please note that the following Direct Debit facilities (bank standing order) will be available for settlement of tuition fees only and upon request. If you avail yourself of this facility, you will be required to settle your fees as follows:
  - (i) General Fees in full + 50% of Tuition Fees to be paid on registration date
  - (ii) Balance of 50% of Tuition Fees to be paid in 3 equal and consecutive monthly instalments. A standing order form will be available at the Budget Director's Office during the registration exercise. The form duly filled in, should be submitted before registration. In case of revocation of the standing order before its termination, you will not be admitted to the examinations as per University regulations.

##### 4.2 GENERAL FEES (applicable to ALL STUDENTS)

General Fees (per annum)	Students' Fund Fee (per annum)	Total Fees (per annum)
Rs 10 800	Rs 300	Rs 11 100

### 4.3 LABORATORY & OTHER FEES

- For applicants wishing to follow one or a few modules of undergraduate programmes as "Auditeur Libre", fees of Rs 1 200 per credit and an additional fee of Rs 750 for each lab-based module and any other relevant fees, are payable upon enrolment on the module/s.

*Note: Upon registration the Students' Fund Fee must be paid by all students whether sponsored or not .*

### 4.4 APPLICATION FEE

A non-refundable application fee of Rs 1,000 is payable before the application can be processed.

Application must be submitted **online**. Complete instructions for submitting online applications are available via the internet on the website <http://online.uom.ac.mu/application>

### 4.5 NOTE

- (i) If offered a seat at the University of Mauritius, a person, at registration, shall pay all required fees or produce written evidence of sponsorship by employer.
- (ii) A student who does not pay all fees and charges as required shall be suspended from the University and may only be re-admitted with the permission of the Vice-Chancellor and on such terms and conditions as may be prescribed by him.
- (iii) A student who is in debt to the University shall not be accepted as a candidate for an examination for a University of Mauritius award.

## 5. CLOSING DATES

Application procedures should be completed by **Monday 25 May 2009**.

## 6. FURTHER INFORMATION

- Mature candidates also can apply for the programme. They should submit a letter applying for admission as mature candidate and submit documentary evidence of work experience together with their Application Form. For further details refer to section 1.6 of the 'General Information to Students' handbook 2009/2010 for criteria of eligibility.

**N.B.**

- (a) Applications received after the closing date and incomplete applications will not be considered.
- (b) Applications not submitted on prescribed online forms will not be considered.
- (c) Documents submitted will not be returned to applicants.
- (d) Qualifications obtained after the closing date will not be considered.
- (e) Prospective applicants are informed that the University reserves the right not to run the above-mentioned programme should there be an insufficient number of students registered for it.
- (f) So as to remove any possible doubt, prospective applicants are informed that the University is under no obligation to find employment eventually for successful applicants.
- (g) Possible changes which may have implications for the 2009/2010 intake, may occur following the switching over to the credit/yearly system (as applicable) and the use of distance education and/or on-line methodologies. The appellation and contents of some programmes may be modified slightly.

**ONLY SUCCESSFUL APPLICANTS WILL BE NOTIFIED OF THE OUTCOME OF THEIR APPLICATIONS.**