



UNIVERSITY OF MAURITIUS

ENROLMENT OF STUDENTS ON UNDERGRADUATE FULL-TIME AND PART-TIME PROGRAMMES (ACADEMIC YEAR 2009/2010)

INFORMATION AND INSTRUCTIONS TO APPLICANTS

(Applicable to Mauritian Nationals)

IMPORTANT NOTE: APPLICANTS ARE STRONGLY ADVISED TO READ THE INSTRUCTIONS BELOW VERY CAREFULLY BEFORE FILLING THEIR ONLINE APPLICATION FORM

1. GENERAL

- 1.1 Before filling the online Application Form, applicants are advised to read carefully the 'General Information to Students' and 'Information on Programmes' handbooks 2009/2010 available for consultation at the University and on its website at the following address: <http://www.uom.ac.mu/admissions>
- 1.2 Applications are invited only for those programmes that are ADVERTISED IN THE LOCAL PRESS AND ON THE UNIVERSITY WEBSITE.
- 1.3 Candidates who are applying for the first time should send, by registered post, to the Admissions and Student Records Office, Engineering Tower, University of Mauritius, Réduit, a printed and signed Online Application Form as per instructions, together with a Bank Office Cheque or a Postal Money Order (drawn to the order of UNIVERSITY OF MAURITIUS) of Rs 1 000 representing a non-refundable Application Fee. Personal Cheques will not be accepted. Photocopies of birth and educational certificates and other supporting documents should be attached. Married women should also submit copy of their marriage certificate. Original certificates should NOT be submitted at the time of application but should be produced at Registration in case the applicant is selected. Please note that the photocopies of certificates submitted will not be returned. Applicants will not be required to call at the University for application procedures.
- 1.4 Unsuccessful candidates, who had previously applied in the academic year 2009/2010, but have not secured a seat on their initially selected programme(s), may apply for any of the programmes. Such candidates should send, by registered post, to the Admissions and Student Records Office, Engineering Tower, University of Mauritius, Réduit, a printed and signed Online Application Form as per instructions. They will not be required to pay any additional application fee.

2. ENTRY REQUIREMENTS

Please refer to the 'General Information to Students' and 'Information on Programmes' handbooks 2009/2010 for the General Minimum Entry Requirements and the Specific Programme Requirements.

Mature candidates

Mature candidates who do meet the minimum entry requirements may apply for all Undergraduate Programmes as advertised. They must submit a letter applying for admission as mature candidate and submit documentary evidence of work experience together with their Application Form. (Please refer to Section 1.6 of the "General Information to Students" handbook available at <http://www.uom.ac.mu/Admissions/calendar/regulations/CHAP1.htm>).

3. INFORMATION ON PROGRAMMES

Information on programmes is available in the 'Information on Programmes' handbook 2009/2010 and on the University's website. Applicants are advised to read the information on the programmes of their choice to find out about the **specific programme requirements, objectives and duration** of these programmes to ensure that they suit their needs. Where the syllabus of a programme is new or still under preparation or revision, students should call at the relevant Faculty for any additional information they may need.

4. FEES

The University reserves the right to review General Fees, Tuition Fees and other charges for any given year prior to the beginning of such year. By accepting a seat at the University, the student undertakes to pay all such fees and as and when claimed.

4.1 TUITION FEES

- (a) Tuition Fees are not currently payable for all full-time (F/T) programmes except for the Diploma in Sanitary Science.
- (b) For all Part-Time (P/T) Programmes as well as the full-time Diploma in Sanitary Science programme, Tuition Fees of Rs 1 200 per credit are payable. For these programmes payment facilities will be available upon request for tuition fees only.

NOTE:

- Tuition Fees are exclusive of general fees. Candidates are strongly advised to consult the following website address regarding scholarships from Government and loans guaranteed by Government under the Government guaranteed Student Loan Scheme - <http://kdf.intnet.mu>
- **A discount of 5% on Tuition Fees** will be provided to students paying the whole amount of tuition fees for the academic year upon registration.
- Please note that the following **Direct Debit facilities (bank standing order)** will be available for settlement of tuition fees only and upon request. If you avail yourself of this facility, you will be required to settle your fees as follows:
 - (i) General Fees in full + 50% of Tuition Fees to be paid on registration date
 - (ii) Balance of 50% of Tuition Fees to be paid in 3 equal and consecutive monthly instalments. A standing order form will be available at the Budget Director's Office during the registration exercise. The form duly filled in, should be submitted before registration. In case of revocation of the standing order before its termination, you will not be admitted to the examinations as per University regulations.

4.2 GENERAL FEES (applicable to ALL STUDENTS)**(a) For Flexible and Open/Continuous Learning Programmes**

Semester basis	Yearly basis
For 1-3 modules – Rs 1 500 per semester	For up to 18 credits – Rs 3 000 per annum
For 4 -6 modules – Rs 3 000 per semester	For more than 18 credits – Rs 6 000 per annum

(b) For all other Undergraduate Programmes

Programmes	General Fees (per annum)	Students' Welfare Fund Fee (per annum)	Total Fees (per annum)
Degree	Rs 13 100	Rs 300	Rs 13 400
Diploma	Rs 12 350	Rs 300	Rs 12 650
Certificate	Rs 10 800	Rs 300	Rs 11 100

4.3 LABORATORY & OTHER FEES

- For all Full-time Science and Technology Programmes in which there are lab-based modules, a laboratory fee of **Rs 4 350 per annum** is charged
- For Part-time Programmes (where applicable), Rs 750 is charged for **each** lab-based module
- Final year students, where applicable, will have to pay a Dissertation Fee of Rs 3 000. This Fee will be shared by students undertaking group dissertations.

Note: Upon registration the Students' Welfare Fund Fee must be paid by all students whether sponsored or not .

4.4 APPLICATION FEE

For Candidates who are applying for the first time, a non-refundable application fee of Rs 1,000 is payable before the application can be processed.

Unsuccessful candidates, who had previously applied in the academic year 2009/2010, will not be required to pay any additional application fee.

4.5 NOTE

- (i) If offered a seat at the University of Mauritius, a person, at registration, shall pay all required fees or produce written evidence of sponsorship by employer.
- (ii) A student who does not pay all fees and charges as required shall be suspended from the University and may only be re-admitted with the permission of the Vice-Chancellor and on such terms and conditions as may be prescribed by him.
- (iii) A student who is in debt to the University shall not be accepted as a candidate for an examination for a University of Mauritius award.

5. SUBMISSION OF APPLICATION

Applications should reach the **Admissions and Student Records Office**, University of Mauritius, Réduit **not later than Friday 17 July 2009**.

6. FURTHER INFORMATION

- ❑ School-Leavers who are ranked after the 2008 LAUREATES are eligible for Scholarship at the University upon registration as students of the University of Mauritius. The Scholarship covers the General Fees, but excludes Registration Fees and Students' Welfare Fund Fee (amounting to Rs 1,800). The Scholarship must be taken in the current Academic Year and may not be postponed.
- ❑ There are undergraduate scholarships offered by other organisations; for further information please consult the Notice Boards at Admissions and Student Records Office as well as the 'General Information to Students ' handbook.

NOTE

- (i) Applications received after the closing date will not be considered.
- (ii) Applications not submitted on prescribed forms will not be considered.
- (iii) An applicant may apply for a maximum of four programmes; should an applicant apply for more than four programmes her/his application will not be considered.
- (iv) Qualifications obtained after the closing date will not be considered.
- (v) Prospective applicants are informed that the University reserves the right not to run any one of the programmes advertised should there be an insufficient number of students registered for it.
- (vi) So as to remove any possible doubt, prospective applicants are informed that the University is under no obligation to find employment eventually for successful applicants.
- (vii) Documents submitted will not be returned to applicants.
- (viii) Possible changes which may have implications for the 2009/2010 intake may occur following the switching over to the credit/yearly system (as applicable) and the use of distance education and/or online methodologies. The appellation and contents of some programmes may be modified slightly.
- (ix) ONLY SUCCESSFUL APPLICANTS WILL BE NOTIFIED OF THE OUTCOME OF THEIR APPLICATIONS.