

CHAPTER 21

OTHER COMMITTEES ON WHICH STUDENTS ARE REPRESENTED

21.1 Membership of Court

The Chancellor as Chairperson;

The Pro-Chancellor;

The Vice-Chancellor;

The Pro-Vice-Chancellor (Academia);

The Pro-Vice-Chancellor (Planning and Resources);

The Chief of Facilities and Services;

The Deans of Faculties;

The Minister overseeing tertiary education;

The Permanent Secretary of the Ministry overseeing tertiary education;

2 members of the National Assembly (to be nominated by the Honourable Speaker);

One benefactor of the University (to be nominated by Council);

One person to represent Learned Societies (to be nominated by Senate);

3 persons to represent the Professions (to be nominated by Council in consultation with Senate);

One member of the University Convocation (to be nominated by the Convocation);

One representative of the Tertiary Education Commission;

One representative of the Mauritius Institute of Training and Development;

One representative of Local Government (to be nominated by the Minister of Local Government);

One representative to be nominated by the Minister of Cooperatives;

One representative of the Trade Unions (to be nominated by the Minister of Labour and Industrial Relations);

One representative of Employers (to be nominated by the Mauritius Employers Federation);

One representative from the Mauritius Export Association;

One rector to represent secondary schools (to be nominated by the Minister of Education);

One representative of the Chamber of Agriculture;

One representative of the Chamber of Commerce;

One representative nominated by the Association of Bankers;

A representative of the Prime Minister's Office;

A representative of the Attorney-General;

5 persons to be nominated by the Prime Minister from Business and Industry;
One representative from each of the registered Staff Unions of the University; and
One representative from the Students' Union of the University.

21.2 Membership of Council

The Pro-Chancellor as Chairperson;
The Vice-Chancellor;
The Pro-Vice-Chancellor (Academia);
The Pro-Vice-Chancellor (Planning and Resources);
The Chief of Facilities and Services;
A Dean of Faculty to serve by rotation for six months;
An elected representative of the academic staff of the University;
An elected representative of the non-academic staff of the University;
An elected representative of the students of the University;

Such other members not exceeding 9, 3 of whom shall be from the Public Sector, nominated by the Prime Minister from among persons who have been recommended to him by the appropriate professional bodies or institutions and who have distinguished themselves in the fields of education, agriculture, the arts, government, science and technology, business and the professions;

Other members will attend in a consulting capacity as and when required.

21.3 Membership of Senate

The Vice-Chancellor as Chairperson;
The Pro-Vice-Chancellor (Academia) as Deputy Chairperson;
The Deans of Faculty;
The Registrar;
The Chief Librarian;
The Director of Quality Assurance;
Three full professors elected University wise and one elected academic staff per Faculty;
Three members from professional, commercial and industrial sectors nominated by the Senate;
and
One representative nominated by the Students' Union.
Other members may attend in a consulting capacity as and when required.

21.4 Membership of Teaching and Research Committee

Pro-Vice-Chancellor (Academia) & Chairperson;

Pro-Vice-Chancellor (Planning and Resources);

Registrar;

Deans of Faculty;

Director, Quality Assurance;

One (1) Head of Department from each Faculty;

Students' Union Representative;

Secretary – Administrative Manager

In Attendance:

One (1) Administrative Manager/Administrative Officer per Faculty

Administrative Officers (Pro-Vice-Chancellor's (Academia) Office)

To be available in Office

Director/Officer-in-Charge, Centre for Innovative and Lifelong Learning (CILL)

21.5 Membership of Discipline Committee (Examination & Plagiarism)

One Chairperson (should be a Professor);

Two academic staff of UoM as follows:

- One senior academic staff who is a Professor and will be alternate Chairperson.
- One senior academic staff from any Faculty (not necessarily a Professor)

Two Students' Representatives

Two (2) Alternate Students' Representatives

21.6 Membership of Discipline Committee (Conduct of Students & University Discipline)

Two (2) Professors/Associate Professors from two (2) different Faculties (to be appointed by Senate);

Three (3) members not being students appointed by the Vice-Chancellor (to include academics from legal, psychology and human resource management backgrounds, where appropriate);

Two (2) Students' Representatives appointed by Senate on the recommendation of the Students' Union;

The Secretary of the Discipline Committee shall be the Registrar or her/his representative.

21.7 Membership of Appeals Committee

Membership of the Appeals Committee (Five Members)

- A senior academic staff (at least at Associate Professor Level and preferably a former Dean), **not being a registered student of University of Mauritius** - Chairperson (to be nominated by the Vice-Chancellor).
- Three (3) University staff members not being registered students of the University appointed by Senate.
- A student representative nominated by Students' Union.

The quorum for the Committee shall be three (3).

The membership of the Committee is valid for two (2) years as from the date of appointment except for the Students' Union representative whose membership should be reviewed every academic year.

No member of the Appeals Committee should be a Senate member or a member of either Discipline Committee (Examination & Plagiarism) or Discipline Committee (Conduct of Students & University Discipline).

The Secretary of the Appeals Committee, on receipt of a case of a student appealing against a decision of Senate on Disciplinary Matters, shall convene a meeting of the Committee.

The matter should be cleared by the Committee within three (3) months of receipt of the appeal.

21.8 Membership of Board of Faculty

The Dean of Faculty as Chairperson;

Heads of Departments;

One full Professor by rotation based on seniority for one year duration;

One nominated representative of academic staff of each Department for one year duration;

Such other members of full-time or part-time staff of the University as may be co-opted to membership of the Board of Faculty for such period as the Board may in each case determine; and

One representative nominated by the Students' Union of the University who shall be a registered student with the Faculty concerned.

21.9 Membership of Library Committee

Chief Librarian as Chairperson;

One Representative from each Faculty;

A Representative of Library;

One Students' Union representative from each Faculty;

Librarian or representative of Mauritius Sugar Industry Research Institute;

A representative of the Ministry of Agriculture and Natural Resources;

A representative of the Mauritius Institute of Education;

The Chief Archivist or Representative;

A representative of the Mahatma Gandhi Institute.

21.10 Student Progress and Complaints Committee

Pro-Vice-Chancellor (Academia) as Chairperson;

Two Deans of Faculty not involved in the case(s) nominated by the Vice-Chancellor;

Three members of academic staff appointed by Senate;

Students' Representative on Senate/ TRC/ Discipline Committee (in order of priority);

Registrar's Representative as Secretary.

21.11 Departmental Programme Board of Studies

Head of the Department/ Unit Coordinator;

All full-time academic staff of the Department/ Unit;

Programme Coordinator(s);

Two student representatives (of whom at least one should not be in the final year) to be nominated by and from students undertaking the Programme.

21.12 Interdisciplinary Programme Board of Studies

Dean/ Centre Director or representative where the Programme is or will be on offer;

Head of the Department coordinating the Programme;

All Heads of Department whose modules (excluding CSE 1010e and GEMs) will appear or appear clearly in the Programme Plan or their representatives;

A minimum of four members of academic staff nominated by the Head(s) of Department, drawn from the principal participating Departments/Units including Partner Institutions, in approximate proportion to the number of credits contributing or to be contributing to the Programme as per Programme Plan;

Programme Coordinator(s);

Two student representatives (of whom at least one should not be in the final year) to be nominated by and from students undertaking the Programme.

21.13 UoM Catering Services Supervisory Committee

Chief of Facilities and Services - Chairperson;

One Member of Council;

Representative of Finance Director;

Representative of USU;

Representative of UTU;

Representative of UMASU;

Two Representatives of Students' Union;

Services Superintendent;

One Academic Staff (Co-opted);

Safety and Health Officer (Co-opted); and

Administrative Officer as Secretary.

21.14 (i) Sports Committee

One Member of the Academic Staff – Chairperson;

Administrative Officer;

Administrative Officer & Registrar's Representative;

Representative of Finance Director's Office;

Services Superintendent;

Sports Organiser;

Sports Officer;

Representative of University Staff Club;

Representative of UMASU;

Representative of USU;

Representative of UTU;

Three (3) Students' Representatives; and

Principal Executive Assistant as Secretary.

(ii) Selection Committee for Sports Scholarship

Chairman of Sports Committee;

Representative from Pro-Vice-Chancellor (Academia);

Secretary to be nominated by Chief of Facilities & Services' Office;

Representative of Registrar;

Representative of Students' Union;

Representative from the concerned Faculty where the Athlete has applied for;

Sports Organiser; and

Representative Co-Opted member from a Sports Federation concerned.

21.15 University Laboratory Committee

(i) Terms of Reference

1. To ensure that inventories of all laboratories are up to date and correct through the laboratory staff.

2. To recommend on Laboratory Management and Planning as well as policies and procedures to improve the operation of the Laboratories.

(ii) Membership

- The Vice-Chancellor or Representative as Chairperson;
- The Chief of Facilities and Services or Representative;
- The Registrar or Representative;
- The Director, Quality Assurance or Representative;
- The Finance Director or Representative;
- Laboratory Coordinator(s);
- One Technician/Senior Technician/Principal Technician from all Faculties/Centres nominated by the relevant Dean of Faculty/Director or Officer-in-Charge;
- The Services Superintendent;
- The UoM Health and Safety Officer;
- Any other Co-opted Member(s).

In Attendance

Administrative Officer – Secretary

21.16 Centre for Innovative and Lifelong Learning Board (CILL Board)

(i) Membership

- Director/Officer-in-Charge, Centre for Innovative and Lifelong Learning (CILL) as Chairperson
- Director, Quality Assurance;
- One Representative from each Faculty (**at least at Assoc Prof level or above**), to be appointed by the Vice-Chancellor, in consultation with the Dean;
- Director, CITS;
- Students' Union Representative
- Co-opted Members, as and when necessary
- **In Attendance**
Administrative Officer – Secretary

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