

## **8. TERMINATION OF REGISTRATION**

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### **8.1 Introduction**

These procedures apply to cases of termination of registration other than those resulting from a failed thesis or from misconduct.

The FRC/LLCRC can recommend the termination of registration of a research student's programme of study. The recommendation shall be made to the Faculty Board/LLC Board.

### **8.2 Grounds for the Recommendation of Termination of Registration**

Recommendation for termination of registration shall be based on one or more of the following:

- (i) Failure to clear conditional registration
- (ii) Failure to re-register
- (iii) Failure to submit a thesis by the prescribed time
- (iv) Failure to submit the six-monthly report together with the SPF form
- (v) Failure to make satisfactory academic progress

1. The Faculty/Centre Administrative Assistant shall inform the student that his/her registration is being considered for termination.
2. The FRC/LLCRC may interview the student and specify conditions for improvement that the student will be asked to meet by a deadline. If the conditions are not met, the FRC/LLCRC may recommend the termination of registration to the Faculty Board/LLC Board.

### **8.3 Procedures for the Termination of Registration**

1. A student who has received notification for termination of registration will be given one month to show cause.
2. The FRC/LLCRC must consider any representations made by the student before making its recommendations for termination of registration to the Faculty Board/LLC Board.
3. In case, the Faculty Board/LLC Board decides that there are grounds for reconsideration, the matter will be referred back to the FRC/LLCRC and the student shall be informed of the requirements to demonstrate satisfactory progress.
4. The FRC/LLCRC shall make its recommendations for termination of registration to the Faculty Board/LLC Board, which will in turn make its recommendations to the Research, Consultancy & Innovation Committee and Senate will be informed accordingly. However, difficult cases will be referred to Senate.
5. The Registrar's Representative shall inform the student of RCI's/Senate's decision.

### **8.4 Appeals**

There shall be no appeal on academic grounds. However, if the student feels that there has been a procedural irregularity, he/she may appeal against Senate's decision on receipt of a formal letter from

the Registrar. Any appeal with necessary justification(s) shall be lodged in writing to the Registrar within four weeks from the date a student is informed of Senate's decision.

All cases of appeal shall be dealt with as per the existing University Regulations.