



UNIVERSITY OF MAURITIUS

ENROLMENT OF STUDENTS ON UNDERGRADUATE FULL-TIME AND PART-TIME PROGRAMMES – 2010/2011

INFORMATION AND INSTRUCTIONS TO APPLICANTS

(Applicable to Mauritian Nationals)

IMPORTANT NOTE: YOU ARE STRONGLY ADVISED TO READ ALL INSTRUCTIONS CAREFULLY AND USE THE TOOLKIT FOR APPLICATIONS BEFORE FILLING IN THE FORM. YOUR APPLICATION WILL BE INVALID AND OFFER OF A SEAT, IF MADE, WILL BE AUTOMATICALLY WITHDRAWN IN CASE OF WRONG INFORMATION / ENTRIES.

1. GENERAL

- Before filling the online Application Form, applicants are advised to read carefully the 'General Information to Students' and 'Information on Programmes' handbooks 2010/2011 available for consultation at the University and on its website at the following address: <http://www.uom.ac.mu/admissions>
- Applications are invited only for those programmes that are ADVERTISED IN THE LOCAL PRESS AND ON THE UNIVERSITY WEBSITE.
- Applicants should send, by registered post only, to the Admissions and Student Records Office, Engineering Tower, University of Mauritius, Réduit, a printed and signed Online Application Submission Form as per instructions, together with a Bank Office Cheque or a Postal Money Order (drawn to the order of UNIVERSITY OF MAURITIUS) of Rs 1 000 representing a non-refundable Application Fee. Applicants will not be required to call at the University for application procedures. Only Bank Office Cheque or Postal Money Order will be accepted.
- Unsuccessful candidates, who had previously applied in the academic year 2010/2011, but have not secured a seat on their initially selected programme(s), may apply for any of the programmes. Such candidates should send, by registered post, to the Admissions and Student Records Office, Engineering Tower, University of Mauritius, Réduit, a printed and signed Online Application Form as per instructions. They will not be required to pay any additional application fee.
- ONCE A CANDIDATE HAS BEEN OFFERED A SEAT ON A PROGRAMME INDICATED AS A HIGHER PRIORITY NO OFFER WILL BE MADE ON PROGRAMME/S INDICATED AS LOWER PRIORITY**

2. ENTRY REQUIREMENTS

Please refer to the 'General Information to Students' and 'Information on Programmes' handbooks 2010/2011 for the General Minimum Entry Requirements and the Specific Programme Requirements.

3. INFORMATION ON PROGRAMMES

- Information on programmes is available in the 'Information on Programmes' handbook 2010/2011 and on the University's website. Applicants are advised to read the information on the programmes of their choice to find out about the **specific programme requirements, objectives and duration** of these programmes to ensure that they suit their needs. Where the syllabus of a programme is new or still under preparation or revision, students should call at the relevant Faculty for any additional information they may need.

Applicants are invited to make use of a Toolkit at the following address: <http://online.uom.ac.mu/toolkit> as an aid to choosing their programmes.

4. FEES

The University reserves the right to review General Fees, Tuition Fees and other charges for any given year prior to the beginning of such year. By accepting a seat at the University, the student undertakes to pay all such fees and as and when claimed.

4.1 TUITION FEES

- Tuition Fees are not currently payable for all full-time (F/T) programmes.
- For all Part-Time (P/T) programmes, Tuition Fees of Rs 1 200 per credit are payable. For these programmes payment facilities will be available upon request only for tuition fees.

NOTE:

- Tuition Fees are exclusive of general fees except for Certificate in Peace and Interfaith Studies. Candidates are strongly advised to consult the website address <http://kdf.intnet.mu> regarding Government Guaranteed Student Loan Scheme and Student Scholarship Scheme under the "Human Resource, Knowledge and Arts Development (HRKAD) Fund.
- A discount of 5% on Tuition Fees will be provided to students paying the whole amount of tuition fees for the academic year upon registration.
- Please note that the following Direct Debit facilities (bank standing order) will be available for settlement of tuition fees only and upon request. If you avail yourself of this facility, you will be required to settle your fees as follows:
 - (i) General Fees in full + 50% of Tuition Fees to be paid on registration date
 - (ii) Balance of 50% of Tuition Fees to be paid in 3 equal and consecutive monthly instalments. A standing order form will be available at the Budget Director's Office during the registration exercise. The form duly filled in, should be submitted before registration. In case of revocation of the standing order before its termination, you will not be admitted to the examinations as per University regulations.

4.2 GENERAL FEES (applicable to ALL STUDENTS)**(a) For Flexible and Open/Continuous Learning Programmes**

Semester basis	Yearly basis
For 1-3 modules – Rs 1 500 per semester	For up to 18 credits – Rs 3 000 per annum
For 4 -6 modules – Rs 3 000 per semester	For more than 18 credits – Rs 6 000 per annum

(b) For all other Undergraduate Programmes

Programmes	General Fees (per annum)	Students' Welfare Fund (per annum)	Total Fees (per annum)
Degree & Diploma/Degree	Rs 13 100	Rs 300	Rs 13 400
Diploma	Rs 12 350	Rs 300	Rs 12 650
Certificate	Rs 10 800	Rs 300	Rs 11 100

4.3 LABORATORY & OTHER FEES

- For all Full-time Science and Technology Programmes in which there are lab-based modules, a laboratory fee of Rs 4 350 per annum is charged
- For Part-time Programmes (where applicable), Rs 750 is charged for **each** lab-based module
- Final year students, where applicable, will have to pay a Dissertation Fee of Rs 1 500. This Fee will be shared by students undertaking group dissertation.

Note: Upon registration the Students' Welfare Fund must be paid by all students whether sponsored or not.

4.4 APPLICATION FEE

A non-refundable application fee of Rs 1,000 is payable before the application can be processed.

Application must be submitted online. Complete instructions for submitting online applications are available via the internet on the website <http://online.uom.ac.mu/application>

4.5 NOTE

- (i) If offered a seat at the University of Mauritius, a person, at registration, shall pay all required fees or produce written evidence of sponsorship by employer.
- (ii) A student who does not pay all fees and charges as required shall be suspended from the University and may only be re-admitted with the permission of the Vice-Chancellor and on such terms and conditions as may be prescribed by him.
- (iii) A student who is in debt to the University shall not be accepted as a candidate for an examination for a University of Mauritius award.

5. CLOSING DATE

Application procedures should be completed by **10 August 2010**.

6. FURTHER INFORMATION

- School-Leavers who are ranked after the **2009 LAUREATES** are hereby informed that they are eligible for **Scholarship** at the University upon registration as students of the University of Mauritius. The scholarship will cover the General Fees, excluding Registration Fee and Students' Welfare Fund, amounting to a total of Rs 1 800. The Scholarship must be taken in this year and may not be postponed.
- There are undergraduate scholarships offered by other organisations; for further information please consult the Notice Boards at Admissions and Student Records Office as well as the 'General Information to Students' handbook.
- Mature candidates also can apply for all the above programmes. If they wish to be considered as Mature Candidate, it is compulsory that they tick the box at section 14 of the Application Form and attach documentary evidence with regard to work experience. (Only those who have filled in this section and submitted the requested documents will be considered for admission as Mature Candidates). For further details refer to section 1.6 of the 'General Information to Students' handbook 2010/2011 for criteria of eligibility.

N.B.

- (a) Applications received after the closing date and incomplete applications will not be considered.
- (b) Applications not submitted on prescribed online forms will not be considered.
- (c) Documents submitted will not be returned to applicants.
- (d) Qualifications obtained after the closing date will not be considered.
- (e) An applicant may apply for a maximum of four programmes; should an applicant apply for more than four programmes his/her application will not be considered.
- (f) Prospective applicants are informed that the University reserves the right not to run any one of the programmes advertised should there be an insufficient number of students registered for it.
- (g) So as to remove any possible doubt, prospective applicants are informed that the University is under no obligation to find employment eventually for successful applicants.
- (h) Possible changes which may have implications for the 2010/2011 intake, may occur following the switching over to the credit/yearly system (as applicable) and the use of distance education and/or on-line methodologies. The appellation and contents of some programmes may be modified slightly.

ONLY SUCCESSFUL APPLICANTS WILL BE NOTIFIED OF THE OUTCOME OF THEIR APPLICATIONS.