



ENROLMENT OF STUDENTS ON UNDERGRADUATE FULL-TIME AND PART-TIME PROGRAMMES ACADEMIC YEAR 2020/2021

INFORMATION AND INSTRUCTIONS TO APPLICANTS

(Applicable to Mauritian Nationals)

1. IMPORTANT NOTES

- YOU ARE STRONGLY ADVISED TO READ ALL INSTRUCTIONS CAREFULLY AND USE THE TOOLKIT AT THE FOLLOWING ADDRESS: <http://toolkit.uom.ac.mu> BEFORE FILLING IN THE ONLINE FORM.
- YOUR APPLICATION WILL BE INVALID AND AN OFFER OF A SEAT, IF MADE, WILL BE AUTOMATICALLY WITHDRAWN IN CASE OF WRONG INFORMATION/ENTRIES.
- ONCE A CANDIDATE HAS BEEN OFFERED A SEAT ON A NON-TUITION FEE PAYING PROGRAMME INDICATED AS A HIGHER PRIORITY NO OFFER WILL BE MADE ON PROGRAMME/S INDICATED AS A LOWER PRIORITY.

FOR APPLICANTS WHO WISH TO ALTER THEIR CHOICES OF PROGRAMMES BY THE DEADLINE, AN ADDITIONAL APPLICATION FEE OF RS 1,500 WILL BE CHARGED. THE UNIVERSITY WILL NOT ACCEPT ANY CHANGE IN THE CHOICE AND ORDER OF PRIORITY OF PROGRAMMES AFTER THE DEADLINE OF FRIDAY 20 MARCH 2020.

A STUDENT WOULD NORMALLY BE ALLOWED TO TRANSFER FROM ONE PROGRAMME TO ANOTHER WITHIN FOUR WEEKS FROM THE FIRST DAY OF SEMESTER OF YEAR ONE PROVIDED S/HE HAS SECURED A SEAT ON THE PROGRAMME AND SUBJECT TO APPROVAL BY THE DEAN/DIRECTOR.

- CANDIDATES HAVING SC AND HSC QUALIFICATIONS WILL NOT BE REQUIRED TO PRINT AND SEND THEIR APPLICATION FORM BY POST TO THE UNIVERSITY.
- LETTERS OF OFFER WILL BE ISSUED ONLY TO A VALID EMAIL ADDRESS ENTERED IN YOUR ONLINE APPLICATION. THE UNIVERSITY WILL NOT BE HELD RESPONSIBLE FOR A WRONG ENTRY OF EMAIL ADDRESS.

2. GENERAL

- Before filling the online Application Form, applicants are advised to read carefully the Regulations 2020/2021 and 'Information on Programmes' available on the University's website at the following addresses: <http://www.uom.ac.mu/regulations> and <http://www.uom.ac.mu/prospectivestudents>
- Applications are invited only for those programmes that are ADVERTISED ON THE UNIVERSITY WEBSITE.
- You will be able to apply for a maximum of four programmes in Section 8 (i) and three Programmes in Section 8 (ii).
- For Applicants holding a School Certificate and a Higher School Certificate, they should double-check all their details on the Application Form and submit same online only. They should print the Cash Deposit Voucher and effect payment of a non-refundable Application Fee of **Rs 1,500** through the State Bank of Mauritius or the Mauritius Commercial Bank as per online instructions. **They will not be required to print and send their Application Form to the University by post.**
- For Applicants possessing qualifications other than SC or HSC, they should send, by registered post only, a printed and signed Online Application Form together with photocopies of educational certificates, equivalence of these certificates to the Admissions and Student Records Office, Prof Sir Edouard Lim Fat Engineering Tower, University of Mauritius, Réduit. The onus is on candidates to provide such equivalence.
- Applicants will not be required to call at the University for application procedures and should consult the Online Application system.
- Qualifications obtained after the closing date will not be considered.

3. ENTRY REQUIREMENTS

Please refer to the Regulations 2020/2021 on the University Website at the following links:

General Minimum Entry Requirements: http://www.uom.ac.mu/images/Files/Regulations/2020_2021/Chap1.pdf

Specific Programme Requirements: <http://www.uom.ac.mu/index.php/study-at-uom/individual-programme-entry-requirements>

4. INFORMATION ON PROGRAMMES (VERY IMPORTANT)

Information on programmes is available on the University website at <http://www.uom.ac.mu/programmes>. Applicants are advised to read the information on the programmes of their choice to find out about the **specific programme requirements, objectives and duration** of these programmes to ensure that they suit their needs. Where the syllabus of a programme is new or still under preparation or revision, students should call at the relevant Faculty for any additional information they may need.

Applicants are invited to make use of the Admission Toolkit at the following address: <http://toolkit.uom.ac.mu> to assist them in choosing their programmes.

Applicants are informed that, at the Faculty of Engineering, **BEng (Hons)** programmes are meant for those who wish to pursue careers as engineers whereas **BSc (Hons)** programmes do not cater for aspiring engineers.

5. FEES

5.1 EXTRACT OF GOVERNMENT DECISION ON FREE EDUCATION IN TERTIARY INSTITUTIONS

- (i) *The measure will apply for courses leading to the obtention of a first certificate, diploma or an undergraduate degree only.*
- (ii) *Courses up to the undergraduate level will be concerned, whether these are run on a part-time or a full-time mode. Beneficiaries will be newly-enrolled students as well as the existing cohorts who are moving to next level and are following programmes up to the undergraduate level.*
- (iii) *Students will be exempted from payment of tuition fees. However, they will have to meet the costs incurred for the Administration fee and for the University of Mauritius, students will be required to pay a maximum amount of up to Rs 10,000 and the difference will be funded by Government.*
- (iv) *With regard to courses run on a **dual-campus** mode as part of a partnership agreement between a local public TEI and a foreign institution, students would be **exempted from payment of local tuition fees** but would continue to meet the tuition costs claimed by the foreign institution.*
- (v) *Some collaborative arrangements between institutions result in specific programmes being run through the professional and technical expertise of the foreign institutions. In these cases, **fee exemption will be limited to the tuition fee** payable to the local public TEIs.*
- (vi) *In the event of failure/resit, all costs will have to be borne by the students. The fee exemption will re-start once students enter the next level of study.*
- (vii) *Fee exemption will not apply to international students.*
- (viii) *Mauritian citizens are eligible if they have not already completed a first degree, first diploma or first certificate. Hence, if someone has already completed a certificate, that person will be eligible for free tertiary education to complete studies to reach a diploma or a degree (i.e top up from the certificate level to the diploma/degree level), if someone has completed a diploma, the free tertiary education is to complete studies to reach a degree level (i.e top up from diploma to degree level); and*

If someone has already completed a certificate or diploma and enrolls fresh for a degree, the free education policy would in effect apply only for the portion to complete the higher qualification, measured from the already held highest qualifications, i.e for example for the portion from a diploma to a degree. This policy serves, for those already in possession of a qualification, to upgrade it to a higher level, and not to start a new one.

5.2 APPLICATION FEE

A non-refundable application fee of Rs 1,500 is payable by all students before the application can be processed.

Application must be submitted **online**. Complete instructions for submitting online applications are available via the internet on the website <http://apply.uom.ac.mu/application> as from **Monday 20th January 2020** and all procedures and instructions should be clearly followed.

5.3 ADMINISTRATIVE FEE

For students applying for a first Certificate, Diploma or Undergraduate Degree

Programmes	Administrative Fee per annum (Rs)
Undergraduate Degree	10,000
Diploma	
Certificate	

6. FEES FOR STUDENTS WHO HAVE ALREADY COMPLETED A CERTIFICATE/ DIPLOMA/ UNDERGRADUATE DEGREE

Please refer to Section 5.1 regarding Government decision on Free Education in Tertiary Education Institutions.

The University reserves the right to review General Fees, Tuition Fees and other charges for any given academic year prior to the beginning of such academic year. By accepting a seat at the University, the student undertakes to pay all such fees as and when claimed.

Fees for students who have already completed a Certificate/Diploma/Undergraduate Degree is available at the following link:

<http://www.uom.ac.mu/fees>

NOTE

- (i) If offered a seat at the University of Mauritius, a person, at registration, shall pay all required fees or produce written evidence of sponsorship by employer.
- (ii) A student who does not pay all fees and charges as required shall be suspended from the University and may only be re-admitted with the permission of the Vice-Chancellor and on such terms and conditions as may be prescribed by him.
- (iii) Certificates of Graduands will be withheld as long as the graduands have not cleared all their liabilities towards the University.

7. SUBMISSION OF APPLICATION

Applicants should submit their Application Form Online only except for those having other qualifications than SC and HSC and effect payment as per instructions.

Deadline for submission of application is Friday 20th March 2020.

Deadline for Payment at the Bank is Tuesday 24th March 2020.

8. FURTHER INFORMATION

- **School-Leavers** who are ranked after the 2019 LAUREATES are eligible for a Scholarship at the University upon registration as students of the University of Mauritius. The Scholarship covers the General Fees, but excludes Registration Fees and Students' Welfare Fund (amounting to **Rs 3,200**).
- **Scholarships to Children from Vulnerable Families**
Information on above is available at:
<http://ministry-education.govmu.org/English/scholarships/Pages/default.aspx>
- There are undergraduate scholarships offered by other organisations. For further information, please consult the Notice Boards at Admissions and Student Records Office as well as the 'General Information to Students' Handbook.
- Mature Candidates also can apply for all programmes, except LM310. If they wish to be considered as Mature Candidates, it is compulsory that they tick the box at Section 15 of the Application Form and attach documentary evidence with regard to work experience (only those who have filled in this section and submitted the requested documents will be considered for admission as Mature Candidates). Please refer to Section 1.7 of the Regulations 2019/2020 for criteria of eligibility available at:
http://www.uom.ac.mu/Images/Files/Regulations/2020_2021/Chap1.pdf

N. B.

- a. Applications received after the closing date or incomplete applications or not supported by the Application Fee of Rs 1, 500 will not be considered.
- b. Applications not submitted on prescribed online forms will not be considered.
- c. For applicants who wish to alter their choices of programmes by the deadline, an additional Application Fee of Rs 1,500 will be charged. The University will not accept any change in the choice and order of priority of programmes after the deadline.
- d. Documents submitted will not be returned to applicants.
- e. Qualifications obtained after the closing date will not be considered.
- f. An applicant may apply for a maximum of four programmes in Section 8 (i) and three programmes in Section 8 (ii).

- g. Prospective applicants are informed that the University reserves the right not to run any one of the programmes advertised should there be an insufficient number of students registered for it.
- h. So as to remove any possible doubt, prospective applicants are informed that the University is under no obligation to find employment eventually for successful applicants.
- i. The University reserves the right to amend the Programmes Structures and individual modules, as well as the offer of modules during the duration of a course at any time with reasonable notice, by letters circulated through the Programmes Coordinator and email to students concerned at least one month prior to the implementation of the amendment(s) made.

ONLY SUCCESSFUL APPLICANTS WILL BE NOTIFIED OF THE OUTCOME OF THEIR APPLICATIONS THROUGH AN OFFER LETTER SENT ON THEIR EMAIL ADDRESS. YOU ARE ADVISED TO CHECK YOUR EMAIL REGULARLY. OFFERS ARE MADE UNTIL THE MONTH OF AUGUST.

20 January 2020
HJ/SBS/dg

University of Mauritius