UNIVERSITY OF MAURITIUS
Board of Studies (BoS) Meeting Template
New Programme

Faculty/Centre …………………………………

Note: While submitting this report, please provide the following information by referring to the Terms of Reference (ToR) of the Board of Studies (BoS) of the relevant UoM QA Policies.

Date Board of Studies held: ……………………**Time** …………………………………

Venue: ………………………………………………………………………………….

Programme Title (s):

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Programme Level: Diploma ☐ Undergraduate ☐ Post Graduate ☐ Full-Time ☐

Part-Time ☐

Programme New: Yes ☐ No ☐

Programme Type: Fully Face to Face ☐ Blended ☐ Fully online ☐

Type of Board of Studies: Departmental ☐ Interdisciplinary ☐ Interfaculty ☐

MEMBERS PRESENT:

1. - Chairperson

2. -

3. -

4.

5. Secretary: Administrative Officer

   Apologies/Members absent

MINUTES OF MEETINGS

AGENDA/OBJECTIVES OF THE BoS: *(Please refer to the Terms of Reference of the BoS)*

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DISCUSSIONS: *(Please refer to the Terms of Reference of the BoS)*

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In light of the above, please answer the following:

1. Programme Aims and Learning Outcomes
Please elaborate on the student-centered and outcome-based Learning in the Programme, assessments/ placements/ industry-based projects/ work-based learning/ involvement with research projects/ seminars/ workshops/ partnerships with industry.

2.   Collaboration
If the programme is designed in collaboration with another entity (University, Industry, etc.), please elaborate on the type of Collaboration; the duration and expected benefits.

3.   Resources (Human, Infrastructural and material) Considerations
Please discuss briefly how the same will be addressed to ensure the Quality of delivery of the programme including the use of Technology.

4. **Surveys undertaken to evaluate the need of this new programme.** *Have any of the following been undertaken?*		
Market Surveys	□ Yes	No □
TNAs/Surveys	□ Yes	No □
Graduate Satisfaction Surveys	□ Yes	No □
Employer Needs Surveys	□ Yes	No □
Other Sources Please specify…………………………………..		

5. **Who was responsible for carrying the surveys/evaluations? Please specify the Stakeholders surveyed and the period of the survey.**

6. **Has any Graduate Profiles/attributes, skill, and competencies framework been considered to address the needs of the modern job market?**	Yes □	No □
Please elaborate.		

7. **Programme Benchmarking**	Yes □	No □
If yes to the above, please include information about benchmarking done with comparative international programme (preferably programmes from top universities in the world).		

8. Has clearance been obtained from the Professional Body for any changes proposed?	Yes □	No □	NA □

If applicable, please elaborate.

9. Were the views of the Student Representative(s) taken on board during the meeting?	Yes □	No □

Please summarise views taken on board and addressed.

10. Does the program cover SDGs of the United Nations (UN)?	Yes □	No □

Please specify which SDGs are covered and the future expected benefits to the public and society at large. *Note entrepreneurship is linked to **SDGs** 4 and 8. **SDG** target 4.4 aims to substantially increase the number of youth and adults who have relevant skills for employment and **entrepreneurship**. Please highlight if the programme covers any entrepreneurship component in light of the UoM new vision.*

11. Advisory Committee

Please elaborate on the date, time and stakeholders to be involved.

12. Conclusions and overall recommendations of the BoS.

- What are the strengths and weaknesses of this initiative?

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 - Which areas need further consideration for the next review?

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Vetted and signed by the Head of Department: **Date:** ………………………….

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KN/DS/FK