

9. Student Induction

- 9.1 Students are provided with opportunities by the University to enable them to start their studies with an understanding of the academic and social environment within which they will be working.
- 9.2 An Induction Committee, chaired by a Senior Academic Staff nominated by the Management, is set up each year to plan and organise the one-week Induction Programme of the University. The Induction Committee comprises representatives of Central Administration, one representative of academic staff and one representative of administrative staff from each Faculty/ Partner Institution, representative(s) of the Centres (Centre for Information Technology & Systems (CITS) and (Centre for Innovative and Lifelong Learning (CILL), one representative of the University Library, the Public Relations Officer and the President (or representative) of the Students' Union. The Induction Programme as proposed by the Induction Committee is approved by the TRC of Senate and is applied *in toto* by all Faculties/ Centres/Partner Institutions.
- 9.3 The students are called for the induction session the week before the beginning of the courses; each Faculty/ Centre has its own session (1-1½ days). Induction includes briefing and appropriate documentation on:
- the structure of the University and Faculty
 - the organisation of courses
 - examination rules and regulations
 - sports facilities
 - module registration and withdrawal
- 9.4 The induction day(s) also include(s) visits to the Faculty/Centre Registry, Administrative Assistant's Office, library, SYFED, laboratories, computer rooms, CITS, CILL and places of interest for students (bookshop, canteen, sports facilities, First Aid Post, photocopying facilities, etc.).