



UNIVERSITY OF MAURITIUS

PRO-VICE-CHANCELLOR (PLANNING AND RESOURCES)

- SCHEME OF SERVICE

Post	Pro-Vice-Chancellor (Planning and Resources)
Salary (UOM 73)	As per PRB 2026
Other allowances and benefits	As per PRB 2026
Qualifications	<ol style="list-style-type: none">1. Preferably a PhD in Management, Finance, Human Resources or an equivalent acceptable qualification.2. Minimum of 15 years' experience in any of the above-mentioned fields, of which at least 3 years at senior management level.3. The Candidate should also possess:<ul style="list-style-type: none">➤ Thorough knowledge and understanding of cost/fund accounting, marketing/sales theory and practice, budget management processes and experience in computerised record keeping systems;➤ Planning and fund raising skills;➤ Excellent supervision, leadership, team-building, negotiating and contracting skills;➤ Ability to analyse and synthesise data, design and produce publications and write proposals; and➤ Excellent communication and writing skills.➤ A willingness to work odd hours.
Duties	<p>The Pro-Vice-Chancellor (Planning and Resources) reports to the Vice-Chancellor and is responsible for overseeing the strategic planning of the University, the finances and human resources of the University in addition to engaging in fund-generation and development activities designed to provide financial support for the University's academic and research activities and increase the assets of the University. The Pro-Vice-Chancellor will be:</p> <ol style="list-style-type: none">(a) Providing strategic and operational leadership for the functional areas of the Office, which include finance, human resource, public relations, externally funded activities and external relations with industries/donors;(b) Overseeing finance and human resource management, marketing and externally funded activities and public relations;

	<p>(c) Developing and monitoring the implementation of a strategic plan to continuously improve the ranking of the University both at regional and international levels;</p> <p>(d) Identifying new sources of funding and new ways to raise funds for the University;</p> <p>(e) Facilitating and cultivating partnerships with private and public sector entities, locally and internationally;</p> <p>(f) Managing financial investments, negotiating agreements and contracts;</p> <p>(g) Hosting events and leading fund generating activities;</p> <p>(h) Developing and promoting the University's internationalisation strategy;</p> <p>(i) Providing direction on all organisational marketing and communications initiatives;</p> <p>(j) Monitoring and reporting on the University's operating, capital and research budgets within the restriction of the legal framework for the funding of the University;</p> <p>(k) Mobilising resources from donors and industries for funding research; and</p> <p>(l) Performing any other additional duties related to the above.</p>
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March 2026