

## MAZARS MAURITIUS is hiring for Tax Assistant

Mazars Mauritius is an internationally integrated partnership, specialising in audit, accountancy, advisory, tax and legal services. Operating in nearly 100 countries and territories around the world, we draw on the expertise of more than 47,000 professionals – 30,000+ in Mazars' integrated partnership and 17,000+ via the Mazars North America Alliance – to assist clients of all sizes at every stage in their development.

Situated at:3rd Floor, Unicorn House Royal Street Port Louis

Duties are as follows:

- Prepare tax computation
- Draft tax correspondence
- Produce tax correspondence
- Attend to queries raised by clients
- Follow up with the Mauritius Revenue Authority
- Ensure filing has properly been done both electronic and physical file
- Timely submission of returns to avoid penalty and interests
- Completeness of data
- Prepare billing instructions
- Ensure physical and electronic safeguarding of documents are conducted.
- Any other Ad hoc requests

We are currently looking for degree holders in

Accounting Minor Management

International Business Finance

Banking with Finance

Management with Finance

Duration: Full time

Experience: (Optional) – not necessary.

Remuneration: Negotiable

Working Days/ Time: From Monday to Friday- 8:30 to 5pm

Send your CV/ Motivation Letter on: MRU.HR@mazars.mu

By:31 July 2023

Learn more on their company <https://www.mazars.mu/>