



WORLD KNITS LTD

Job Profile-Planning Officer

With over 30 years of experience in the textile industry, World Knits Ltd. is a leading manufacturer of high-quality knitted garments and exports its products to Europe, USA and South Africa. World Knits Ltd. manages their entire production process in house from knitting, dyeing, printing, to finishing with 2 production units in Mauritius and 1 in Madagascar.

World Knits Ltd is seeking to hire a permanent Planning Officer to work in the production department on a full-time basis. The Planning Officer will assist in the planning of the processing of Knitted garments at various stages of Production. The Planning Officer will assist the Planning Manager in devising a production planning as per capacity and resources available and identify the gaps in production. The potential candidate will report to the Planning Manager.

Duties and Responsibilities

- Assist planner in charge in ensuring orders arrive in a timely manner resulting in zero loading occurrences.
- Be the factory tour de Controle by maintaining an effective communication channel with Factory planners and the Planning Manager;
- Establish production sequence and lead time of each production to meet export dates according to customers' orders or sales forecasts;
- Monitor daily production; make daily production report and tracking section wise production;
- Help in generating KPIs at an established frequency (daily – weekly - monthly – yearly);
- Assist in implementing planning and reduce plan vs actual gap;
- Any other cognate duties as maybe assigned by Management.

QUALIFICATIONS & EXPERIENCE

- BSc (Hons) Textile Technology or Mathematics
- Minimum 2-3 years' working experience in Textile production/ manufacturing environment;
- At least 1 year' experience as Planning Officer in a textile industry;
- Good knowledge of Lean manufacturing principles;
- Knowledge of Microsoft tools mainly excel and power query;
- At ease with numbers and data analysis.

SKILLS

- Good Communication skill
- Able to work in a team
- Collaborative skills
- Good level of concentration
- Data Analytical
- Detailed-oriented
- Creative thinking

If you're excited about this opportunity and ready to bring your expertise to our team, we'd love to hear from you!
Please send your resume and cover letter to hr.teams@wknits.com by latest 07 June 2024.