



CMA CGM (Mauritius) Ltd is hiring a HR Trainee

CMA CGM (Mauritius) Ltd is a subsidiary of CMA CGM Group, a leading worldwide shipping and logistics company headquartered in France. CMA CGM Mauritius operates as a key player in the maritime industry, providing a wide range of shipping and logistics services in Mauritius and the surrounding regions. The company offers container shipping solutions, freight forwarding, and logistics services tailored to meet the diverse needs of its customers.

Situated at Zone 5, Block 3, MFD Building, Mer Rouge, Port Louis

Duties are as follows:

- Provide administrative support by keeping employee records up to date and accurate.
- Create and implement an efficient filing system.
- Liaise with employees and external candidates to provide support where required.
- Make phone calls to new candidates and keep them updated on the status of their applications.
- Keep up with industry best practices for HR standards.

We are currently looking for degree holders in LM321 - BSc (Hons) Human Resource Management

Duration : Contractual Period of 3 months

Experience : (Optional) [N/A](#)

Remuneration : Remunerated

Working Days/ Time: From Monday to Friday- 8h00 to 17h00

Send your CV/ Motivation Letter on: plu.mchanchu@cma-cgm.com

By : 29th February 2024

Learn more on their company: <https://www.cma-cgm.com/local/mauritius>