



## Separation Scientific Mru Ltd

1, Avenue Des Orchidées

Quatre-Bornes 72238

Mauritius

Business Registration No: C07050925

VAT No: VAT20283173

Phone: +230 467 2334

Fax: +230 454 0420

Email: [contact@sepsci.mu](mailto:contact@sepsci.mu)

Website: <http://www.sepsci.co.za>

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## NOTICE OF VACANCY

### SALES & ADMINISTRATION COORDINATOR

**Separation Scientific Mauritius Ltd**, also known as Sepsci Mauritius is part of the Sepsci Group since its inception in May 2004, and situated at Quatre Bornes. Sepsci Group is an elite industry standard supplier for over 22 years and is based in Johannesburg – South Africa, comprising of subsidiaries companies in Kenya, Mozambique, Botswana, Zimbabwe, Zambia, Tanzania and Mauritius.

Sepsci offers a broad product of innovative instrumentation and consumables for medical, academic, analytical and research facilities supported by technical expertise.

**We are hiring a highly motivated and passionate sales representative in the field of medical consumables and equipment, with a degree in either Biotechnology, Biology or Molecular biology.**

#### Main Responsibilities

- Prospect for potential new clients and turn prospects into increased business.
- Present new products and services and enhance existing relationships.
- Working on tenders and setting up tender documents.
- Communicating with suppliers and study specification of products.
- Preparing quotations and filing of documents.
- Forecast sales targets and ensure they are met.

#### Profile

- A diploma/ degree in Biotechnology, Biology or Molecular biology or equivalent qualification but knowledge in the **molecular field**.

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**Member of the Sepsci Group**

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- Working experience in medical consumables, medical equipment, laboratory products will be an advantage.
- Interested in technology and have a strong technical aptitude to master our products.
- Excellent networking, presentation, oral and written communication skills
- Excellent negotiation skills.
- Computer literate (Word, Excel, PowerPoint)
- Strong business acumen and analytical abilities.

### Mode of Application

Letter of application together with a Curriculum Vitae and photocopies of qualifications, birth certificate, and testimonials should be emailed to [contact@sepsci.co.mu](mailto:contact@sepsci.co.mu) by **30<sup>th</sup> April 2024**, at latest.

21.03.2024

*Director of Separation Scientific Mru Ltd*



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