



Laboratoire International de Bio Analysis hiring a Training Coordinator

Profile of Company:

LIBA is an ISO 17025 accredited laboratory and a consultancy firm specialized in Food/Water Safety and Health Risk Management in general. Although multi-lined, our activities focus on Food and Environment Quality and Safety to serve the food processing, hospitality, or industrial sectors with a comprehensive testing service and product offer. Our tailor-made service is shaped around meeting customer's needs with a strong focus on innovation, flexibility and a results-driven approach.

LIBA covers a wide range of requirements such as: • Laboratory testing • Audit and Certification • Plant and Process Hygiene diagnostics with on-site technical consulting & problem solving • Product Safety and Quality • Standard or tailor-made Training Services • Rapid testing kits for the control of the environment or production lines on site.

Situated at:
**Floreal Business Park,
La Hausse de La Louviere,
Floreal**

Duties of Training Coordinator are as follows:

1. Ensure registration of Training Institution and Training Courses with MQA/HRDC/Concerned institutions and adhere to all procedures including refund application processes
2. Assist in the development and implementation of partnerships with registered trainers and training institutions (local and overseas)
3. Market training courses of Training institution to clients.
4. Communicate and Manage Training Institution's activities on applicable social media and networking platforms.
5. Assist Manager in preparing training calendar, training programmes and evaluate effectiveness of training programs and competency of trainees.

We are currently looking for degree/diploma holders in: Human Resource/ Learning & Development/ Communication.

Duration: Full Time.

Remuneration: Based on experience and qualifications

Working Days/Time: From Monday to Friday- 8:30 to 5pm

Send your CV/ Motivation Letter on: **info@liba.mu**

By: **28 February 2025**

Learn more on their company: **www.liba.mu**