Certificate in Leadership and Management  
(Operational and Tactical Levels)  
2020

APPLICATION PROCEDURES
Applicants will have to complete both Steps A and B.

STEP A : Online Application

Step A.1 The url for Online Application is https://apply.uom.ac.mu/CLM/

You should log in with the username and password provided in the ADMINISTRATIVE ORDER.

Step A.2 FOR NEW USER, click on “Click here to create your account”, to create your OWN Login Name and Password.

Step A.3 You will have to enter details as below and create a personal login name and password.

Click on “REGISTER”.

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Step A.4 Use your **OWN LOGIN** Name and Password to access the Online System for Certificate in Leadership and Management programmes.

![Login Screen](image)

**New user, Click here to create your account**

Login Name: [Enter]

Password: [Enter]

Login

Step A.5 Before filling the Online Application Form, applicants are kindly advised to read carefully this document and the **Programme Handbook on LCLM 101 and LCLM102** programmes at [http://www.uom.ac.mu/](http://www.uom.ac.mu/), to check eligibility depending on academic qualifications, rank, years of experience and age.

Step A.6 Fill in the Online Application Form.

![Certificate in Leadership and Management Programmes](image)

Certificate in Leadership and Management programmes

**STEP 1** Fill in the application form accordingly.

**STEP 2** Verify carefully all your entries, print and sign your online Application Form as per instructions.

**STEP 3** Copy of Certificates other than SC and HSC together with other supporting documents as requested should be attached.

**STEP 4** Send your Printed and Signed Online Application Form by [Registered Post only](#) to the following address:

Registry,
Centre for Innovative and Lifelong Learning (CILL),
The Core,
University of Mauritius,
Ebene

You are advised to keep the Mauritius Post Ltd postage receipt as evidence of application.

**Deadline for submission of application is 31 October 2017**

![Click here to start your application](image)

Step A.7 View/Confirm your application. Before confirming your application, ensure that all information is correct. (Note that once you **confirm** and **exit** your application, you **WILL NOT** be able to do any modification)

Step A.8 Print and **carefully** verify your Printed Application Form.

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Step A.9  Send your Printed and Signed **Online Application Form** together with photocopies of birth, and educational certificates and other supporting documents by **Registered Post only** to the following address:

The Registry,
Centre for Innovative and Lifelong Learning (CILL),
The Core, University of Mauritius,
Ebene

Tel: 5448 8383 / Email: policetraining@uom.ac.mu

**Note:**

- Married women should also submit copy of their Marriage Certificate.
- Original Certificates should NOT be submitted at the time of application but should be produced at Registration in case the applicant is selected. Please note that the photocopies of Certificate submitted will not be returned.
- Deadline for submitting the Online Application Form is **31 March 2020**.
- Incomplete applications will not be considered.
- Applications not submitted on the prescribed online forms will not be considered.
- YOUR APPLICATION WILL BE INVALID AND AN OFFER OF A SEAT, IF MADE, WILL BE AUTOMATICALLY WITHDRAWN IN CASE OF WRONG INFORMATION/ENTRIES.

**ONLY SUCCESSFUL APPLICANTS WILL BE NOTIFIED OF THE OUTCOME OF THEIR APPLICATIONS**
STEP B : BIO DATA FORM FOR MPF

Step B.1  Fill in the BIO DATA FORM OF POLICE OFFICERS

Step B.2  In parallel to the Online Application Form, applicants have to fill in the "BIO DATA FORM OF POLICE OFFICERS" and forward same to:

The Officer in Charge
Police Training School (PTS)
Beau Bassin

Note:

- Envelope should be clearly marked: BIO DATA FORM OF POLICE OFFICERS
- Deadline for submitting the BIO DATA FORM OF POLICE OFFICERS is 31 March 2020